



COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF ENVIRONMENTAL AFFAIRS
DEPARTMENT OF ENVIRONMENTAL PROTECTION

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This letter was mailed to all annual Source Registration Filers that are not subject to the Operating Permit and Compliance Program.

Date: October 2, 2006

To: Annual¹ Source Registration Filers (excluding those subject to the Operating Permit and Compliance Program)

Re: **2005 Source Registration – eDEP improvements are ready; submissions accepted through December 1, 2006**

When I contacted you in the spring of 2006, I explained that we were undertaking a major diagnostic and upgrade effort in response to significant performance problems with MassDEP's new on-line Source Registration system. At that time, we extended the time for acceptance of Source Registrations for annual filers to allow time to implement these improvements.

MassDEP has now completed the upgrade of eDEP's hardware, replacing the old servers with computers that are twice as fast and have more memory and new operating systems. We have also completed software upgrades that will further improve performance and include some of the changes that were requested by users earlier in the year. The improved system is now ready for you to use in filing your 2005 Source Registration.

Additional Time for Submission for 2005: For those annual filers not subject to the Operating Permit and Compliance Program, we are allowing more time for your submittal – you now must submit your 2005 Source Registrations **by 5:00 p.m. December 1, 2006**. Although the upgrades provide noticeable improvements and greater capacity, every system has limits. Therefore *we strongly urge you to file well before the deadline to avoid delays*. If you have any specific concerns about your filing, please contact the Source Registration Help Desk (see table below).

If you are one of the nearly 500 Source Registration filers who have already submitted on-line, please accept our thanks for working with our new system. Your facility's information is in the database and no further action is required for the 2005 Source Registration.

Help with your forms: Listed below are resources to help you complete your on-line Source Registration. *Please remember to download and install the latest version of Adobe Acrobat Reader for your operating system before you start work on your forms (ver. 7.07 or higher).*

¹ For the purpose of this letter, the term 'Annual Source Registration Filer' means any facility required to submit source registration **annually**. The term includes the following: a facility subject to the operating permit program, 310 CMR 7.00: Appendix C; a facility operating under a Restricted Emissions Status pursuant to 310 CMR 7.02(9); a facility with actual emissions of NOx or VOC equal to or greater than 25 tons per year; a facility subject to a NESHAP or a MACT standard defined at 40 CFR Part 61 and Part 63, for which the Department has received delegation from EPA; or a facility required by a condition of a plan approval (or other request from the Department) since January 1, 1990 to file Source Registration annually.

MassDEP Source Registration Web Page	http://www.mass.gov/dep/service/compliance/sr.htm <i>This is the primary source of information about Source Registration, including instructions</i>
Help Desk – e-mail your questions to:	air.quality@state.ma.us
Help Desk – phone:	Robert Boisselle, Source Registration Manager 617-292-5609 Edward Weatherhead, Source Registration Help Desk 617-654-6579
Training	<i>Training will be available on-line after Oct. 10 – visit the Source Registration Web Page for more details.</i>

We thank you for your patience with the new system and the extra effort needed in this first year of electronic submittals – subsequent years will be easier. We look forward to receiving your submittal.

Very truly yours,



Barbara A. Kwetz, Director
Division of Planning and Evaluation
Bureau of Waste Prevention